

RABBIT ADVOCATES

Meeting Minutes

May 29, 2016

Present:

Melinda Surrency, Karen Anderson, Alan Anderson, Joan Gilbert, June Yamrick, Mary Marvin, Kat Slinde, Kem Sypher, Lora Skelton, Katharine Brownlie, Mary Huey

Called to order: Melinda Surrency

1. Review of April minutes Lora S. motioned to approve the minutes, Mary H. seconds
2. Treasurer's Report: \$29,200 in the bank, \$18,600 in general \$10,500 in medical fund.
Reimbursed \$9,000+ in medical funds/year to date.
Introducing Rob Benedict possible replacement treasurer
Motion to approve – Mary H
Seconded – Joan G
Approved unanimous
3. Volunteer Coordinator update
Lora S has gotten two applications
Almost done with printing volunteer badges, would like to purchase purple lanyards and vinyl badge covers, possibly extra for Bunnypalooza
Total order – Kat S will check and add to number ordered for volunteers
Still working on volunteer handout
Mary M – suggested magnetic RA sign for car
4. Foster Coordinator update – Karen A
Working on uniform adoption contract
Approved copy next meeting
Created new role of Adoption coordinator, Emily Slocomb
Karen A will be leaving at end of term and will train Replacement – Audra H
5. Bunnypalooza update – Kat S
OT – Blessings of the Bunnies. Sara Baran offered her place on Alberta for this event, smaller due to size of venue, in October
Bunnypalooza – have approved additional checking account for Bunnypalooza only. Signatories will be: Kathleen Slinde (primary), Mary Huey and Kem Sypher. All must show up at the same time to set up account
Alan A – do we need to be concerned about the ownership of the Bunnypalooza logo. Per Kem S, most likely not
6. Education committee update – Kat S
Working on changing over to new format. Now materials need review.
Within education committee or entire board - Entire board with 10 day response time
Kat will email
7. Shelter Liaison updates –
8. Aaron Brenner

Main question what if we take a rabbit to MCAS

If we take a stray rabbit we are obligated to look for 3 months for owner.

MCAS will do health check, then after 6 days, up for adoption. We can have rabbit transferred to us – adoption or transfer??

MCAS will spay/neuter and microchip

Other shelter liaisons:

Mary Marvin – met with Teresa Rush with Bonnie Hayes/ Washington Co – only euthanize for extreme health and behavior (rare) limited space, always offered water and food up to Surgery. Kept in intake lobby. Will take strays and rabbit that were originally adopted from us. Willing to transfer to RA if foster is available. Do not adopt out quickly

Hold animals for 3 days with no owner info and 7 days with owner info. \$10 adoption fee (spay/neuter microchip)

June Yamrick – Washington State Humane Society shelter doesn't adopt out bunnies. Spay or neuter then send to Orchard Feed or a place called Odd Man Out. Haven't seen Odd Man Out facility but Orchard Feed does a decent job of adoption screening and feeds Oxbow pellets. Accepted RA info packet to go with new adoptions.

9. Frank Baccellieri – Liberty Mutual insurance policies

Several policies and several risks

MAIN – general liability – covers if someone is injured during the course of RA activities. Coverage \$1 million

AUTO – covers entity for non-owner and hired auto accidents

DIRECTORS AND OFFICERS – damage from a statement made by officer of RA

Kem S – requested Certificate of Liability for Bunnypalooza

Question about Cyber Insurance; protect us from damages associated with hacking RA site. We will get an application for this type of insurance that will give us some idea of the type of weaknesses that need to be addressed along with other info on how to protect ourselves. \$500/year policy

Concerned about our attachment to Shelter Exchange. Another possible weak link with member information

Based on information about Cyber insurance, RA will probably benefit from a Risk analysis of our online information

10. Treasurer's position -

11. Kate Brownlie – Portland GPig Rescue, Mult Co inspection of facility for PGR for license. Does RA need to go through the Mult Co inspection of our foster homes to allow us to be a “rescue”? Legal address is Mary H's house in Washington Co. Kate B will contact Washington Co and Melinda will check with Mult Co.

Kate B to check over RA surrender form to make sure it has info necessary for intake data requirements (ie name, address, phone number and any animal data available, age, sex etc.)

12. Foster Pens: add help line phone number and RA website to panel tags.

Storage in Emily Slocombe's basement

13. Mary Marvin – foster overload: What types of recruitment can we do to increase foster homes? Create a brochure that talks about foster homes and what it takes to become a foster home.
This highlights need for Tabling Coordinator. We should be attending the volunteer events and other events that will get us exposure to generate more members and possible foster homes

Next meeting June 26th, 2016

Tentative, pending Mary Thompson being present to discuss Cyber issues.

Melinda S to invite Mary T

Meeting Adjourned: 5:34 pm