

RABBIT ADVOCATES

Meeting Minutes

June 26, 2016

Present:

Melinda Surrency, Karen Anderson, Alan Anderson, Joan Gilbert, June Yamrick, Mary Marvin, Kat Slinde, Kem Sypher, Lora Skelton, Mary Huey

Called to order: Melinda Surrency

1. Approval of Mays minutes. Joan move to approve and Lora seconds.
2. Treasurer's report: donations are down this month. End of May we have \$29,800 on the general fund, \$10,200 in the medical fund and BBB brought in \$7,324 ytd. Lora moves to approve the treasurer's report and Kat seconds
3. Volunteer Coordinator: Lora will go ahead and order 4 dozen lanyards and pouches for volunteers to wear at events.
4. Foster Coordinator: Standardized adoption contract will be emailed out to all foster homes to look over and approve. Once approved the contract will be placed on the website.
5. Education Committee: no update
6. Bunnypalooza: meeting was held on Saturday, 6/25.
 - a. It was determined that the brand and logo will stay the same.
 - b. The t-shirt color will change from year to year.
 - c. We would like at least 50 bags of BBB
 - d. Kirbie, is working on sponsorship letters, we need a street address. Mary H approved her address to be used on the letters.
 - e. A Bunnypalooza committee members phone number will be added to the letters to field questions
 - f. Letters to be signed with Kat's name
 - g. Janeen has offered for us to buy supplies and sell at the event
7. Adopting out young bunnies: group discussion; we will continue to spay and neuter bunnies before being adopted.
8. Review of the law: email sent to board members. Micro chipping bunnies before being adopted. Discussion for next month – What are we going to do when we are full and the shelters will not take bunnies?
9. Appropriate use of the RA general email list. Questions regarding policies and procedures should be sent to the Board email. General email list used for networking needs. Maybe hold an informative meeting by RA board at the beginning of each monthly meetings
10. Cyber Insurance: Mary T joined to discuss. Policies are different from company to company. Since we do not have any PII on our website or take credit information we are at a low risk.
 - a. Talk to other non profits to see if they have cyber insurance
 - b. Check with Shelter Exchange to see what their Cyber Insurance is and what it covers.
11. Outreach opportunities: Pets on Broadway handled by Paula, PetCo and Personal Beast handled by Mary M. We still have offers for events at

- Vancouver MudBay and Hillsboro PetPro. Karen A will email all the foster homes to see if someone is interested in these adoption events.
12. Rummage Sale: at this time we do not have anyone to spearhead a sale this year. Hopefully next year we can join a community yard sale event
 13. New RA treats: Mary M and Karen W. would like to make bunny treats. All profits after cost will go to RA. They will develop recipes, labels and packaging. Karen's kitchen will be used and licensed. There is a \$300 licensing fee and yearly inspection. Board unanimously approved.
 14. Fund Raising: Board was asked to brain storm fund raising ideas and come to the July meeting with ideas.
 15. New general meeting location: Joan G will email the general list asking to help find a new meeting location.

Next meeting will be July 31 @ 330

Minutes submitted by Lora S