

Rabbit Advocates
Meeting Minutes
September 25, 2016

Present: Karen A, Mary M, Lora S, Kate B, Kat S, Kem S, Allen A, Joan G,

Called to Order: Karen A

Approve last meeting's minutes. Motion to approve: Lora S , 2nd: Kem S
Approved unanimously

Treasurer's notes:

Right on track - medical fund, donations, outreach
Seems like hay expense is grossly under estimates - mis-assigned, Kem to fix
Motion to Approve: Joan G, 2nd: Lora S
Approved unanimously

Topic: Volunteer Committee Report

100 Lanyards ordered by Lora S
Volunteer Application is now online

Topic: Education Committee (Kat S)

No updates, just questions
Do we have a standard printer we go to for printing needs - Documart and Toni, Kat will get estimates from both, purple accents or plain black and white
We have exceeded 1 page (front and back) on some documents, may have to go to second edit
How many do we want printed? Might depend on price break, Kat to get prices for 250
Review updated book inventory - Joan to email receipt for House Rabbit Handbook so Kat knows how to price

Topic: Bunnypalooza Update (Kat and Allen)

Kat:
Want to make sure we have access to pictures taken at event. All photos will be submitted to Leanne
Stickers printed to give to each guest that attends so a count can be made of attendees
Additional \$80 cost to hire last minute graphic designer to finish up printing job for promotional material
Rainbow Seasons - food cart. We need a certificate of insurance provided and a contract. "Gratuity" of \$200 for performing as arranged, on top of sales
Be on lookout for companies interested in sponsorship

If anyone wants hoodies for event, please weigh in on Kat's email re: pricing and ordering

Allen:

How will he get logos for any sponsors to add to web page?

Brief 2-3 sentence blurb for each sponsor and food cart on web page and Facebook page

Lora:

Sending out communication to generate volunteers for event

Topic: Hay packing update

New location working out well so far, packing is going smoothly

Topic: Foster report (Karen A)

Foster trainer candidate has stepped down

Application for adoption has been finished, ready for review

Reviewed and discussed by board

Motion to approve contract with edits: Kem S, 2nd Allen A

Approved unanimously

Topic: Discussion of Twinklenose Treats (Mary M)

Still in progress

Topic: Pets on Broadway Outreach (Mary M)

Finalized adoption of two bunnies

Potential adopters stopped by

Education for owners of rabbits who were kept outdoors

Overall very successful

Topic: Printing estimate for stickers (Joan G)

How many do we need?

Motion to approve 250 count of each bumper sticker: Lora S, 2nd Mary M

Topic: Resignation of President, VP Karen A to resume duties

Think about filling VP role

Topic: How much to donate to SW Washington Humane Society

Now that we aren't using facility any more it would be appropriate to make a donation at time of departure, Kem Proposes \$500

Motion to approve: Kem S, 2nd Kat S

Next meeting date: October 30, 2016 3:30-5:30pm Kem S's house

Meeting adjourned: 5:38pm

Kate B